

Memo No. 05 /KPLI/ Quotation

Date:06.03.2026

**NOTICE INVITING QUOTATIONS/TENDER**

1. Selected quotations in printed form are invited for the following work from eligible concerns as per particular given below and will be received by the office of the Kolkata Police Law Institute.
  - a) Name of the supply work : Cleaning and sweeping of the old building, new building and moot court premises of Kolkata Police Law Institute (KPLI) at 7, Diamond Harbour Road, Body Guard Lines, Kolkata -700 027, which includes the entire premises, rooms, floors, common spaces, washrooms and stairs ensuring impeccable cleanliness (see the Annexure I).
  - b) Contractors/Suppliers eligible to submit tender: All bonafide contractors /Suppliers firms having minimum 01 (one) year experience for this type of work in any Govt. dept / PSU / local body
  - c) Last date of receipt of quotation : 19/03/2026 up to 17.00 hrs. (IST)
  - d) Earnest Money: : Rs. 50,000/-
  - e) Estimated cost of the work : Lowest rate accepted
2. The Quotation documents and other relevant particulars (if any) may be seen by the intending quotations during office hours in the office of Principal, Kolkata Police Law Institute , 7, Diamond Harbour Road, Body Guard Lines, Kolkata – 700 0027.
3. The intending quotations will have to produce valid certificate of up to date clearance of the Income Tax and Sale Tax, Professional Tax, G.S.T. and Credential / Completion Certificate /Experience Certificate for being entitled to receive quotation documents for the work. Quotation documents will be issued from the office of Principal, Kolkata Police Law Institute , 7, Diamond Harbour Road, Body Guard Lines, Kolkata – 700 0027.
4. Quotation addressed to the Principal, Kolkata Police Law Institute, 7, Diamond Harbour Road, Body Guard Lines, Kolkata – 700 0027, should and to be sent in a sealed cover, super scribed the Memo No of quotation and to be dropped in the Sealed Quotation Box at the office of Kolkata Police Law Institute, 7, Diamond Harbour Road, Body Guard Lines, Kolkata – 700 0027 during working hours and days.
5. Sealed quotation may be sent by Registered Post / Speed Post super scribing the envelope as Memo No. 05/KPLI/Quotation so as to reach on or before the last date.



Principal  
Kolkata Police Law Institute  
Principal  
Kolkata Police Law Institute



**Annexure-(I)**

(Refer Quotation Notice No.02 /KPLI /Quotation date – 06.03.2026)

Schedule of Work:	Quantity	Description of work	Rate	Amount
<p><b>Schedule of works:</b></p> <p>Cleaning and sweeping of the entire old and new buildings, moot court premises of Kolkata Police Law Institute (KPLI) which includes the entire premises, rooms, floors, common spaces, washrooms and stairs ensuring impeccable cleanliness at 7, Diamond Harbour Road, Body Guard Lines, Kolkata -700 027</p>				

  
 Principal  
 Kolkata Police Law Institute  
 Principal  
 Kolkata Police Law Institute

**\*\*\* Carefully read the General Terms and Condition of the quotation as (Page -3)**

1. It should be noted that the Contractor will be selected purely on "PROVISIONAL BASIS"
  2. Any attempt of canvassing on the part of a bidder will render his tender to rejection summarily.
  3. The Principal of Kolkata Police Law Institute reserves the right to accept any bid, and to annul the bid process and reject all bids at any time, without assigning any reason, prior to placement of supply order/signing of contract, without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder of the grounds thereof.
  4. This contract shall not be sublet either wholly or partly without the written permission of the Principal, Kolkata Police Law Institute, and on breach of this provision the Principal, Kolkata Police Law Institute, may cancel the contract and forfeit any security deposit and the Contractor shall not claim for loss thereby resulting to him on any account whatsoever
  5. Any breach by the contractor of any of the terms of the contract, the Principal, Kolkata Police Law Institute may, in addition to recovering any loss to sustain, terminate the contractor on seven days notice to the contractor; in this regard the decision of the Principal, Kolkata shall be the final.
  6. In the event of failure to supply the article/ execute the work according to approved by the committees samples as agreed upon by the Contractor, the contract will be stand as cancelled.
  7. The Principal, KPLI reserves the right to revise the quantity of the tendered article/item as per requirement and/or availability of fund within the validity period of tender which is 01 (one) year.
  8. The Principal, KPLI may accept the tender in respect of all the items tendered for, or any of them, or any part of all or any of them, by notifying the Contractor accordingly and the tender shall thereupon be considered as a tender for the quality so accepted.
  9. The Principal, KPLI, reverse the right to invoke and/or cancel the supply /Firm Order, if situation so warrants or the terms and conditions are not complied with, without assigning any reason thereto.
  10. The Contractor shall, at all times during the subsistence of the contract, strictly comply with all prevailing laws of the land, including applicable statutes, rules, regulations, notifications, orders, and guidelines issued by any competent authority. No provision of this contract shall be construed or implemented in violation of any such law. No act, omission, or performance under this contract shall result in infringement of any such law.
- In the event of any breach or infringement of the applicable laws, rules, or regulations by the Contractor, the existing contract shall be rendered voidable at the option of the Principal, Kolkata Police Law Institute, without prejudice to any other rights, remedies, or actions available under law.
- Also, in the event of any such breach or infringement of the applicable laws, rules, or regulations by the Contractor, such breach shall be deemed to be a material breach of the contract, and the Principal, Kolkata Police Law Institute (KPLI) shall be entitled, at its sole discretion, to:
- a) Treat the contract as voidable and terminate the same, in accordance with other Clauses, by giving seven (7) days' notice or without notice where the circumstances so warrant;
  - b) Forfeit the security deposit and/or any other amount payable to the Contractor, in accordance with other Clauses;
  - c) Recover from the Contractor any loss, damage, penalty, or liability suffered or incurred by KPLI due to such breach or infringement, including statutory penalties imposed by any authority; and
  - d) Exercise any other right or remedy available under law or under this contract, without prejudice to the foregoing.

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Principal, KPLI  
Principal  
Kolkata Police Law Institute